

## Factory Security Assessment - General Merchandise and Food - Country Rated Medium Risk for Supply Chain Security -

### Factory Profile

Wal-Mart Factory ID #	36196693		
Factory Name	Qingyuan Latop Fine Chemicals Limited.		
Factory Street Address	Fine Chemicals Zone, Overseas Chinese Industry Park, Donghua Town, Yingde		
Factory City and Country	Qingyuan City	China	
Wal-Mart SCS Audit Request ID #	8938800		
Factory Responsible Person Name	Mr. Zhang Quan Mei / Production director		
Contact Number	86-763-3166509		
Date of Security Audit	Dec-13-2017		
OVERALL SCORE	91		
RISK RATING	Low Risk Priority		

### Audit Company

Audit Company Name	Intertek
Audit Team	Bill Xiao

### Audit Overview

Audit attendance	Intertek Testing Services Shenzhen Ltd conducted this initial audit. One auditor assessed the facility's operation.
Present at the opening meeting?	Mr. Zhang Quan Mei / Production director, Mr. Jack Mo / Deputy general manager, Mr. Li Ruo Peng / Admin supervisor, Mr. Guo Qun Feng / Purchasing supervisor
Present at the closing meeting?	Mr. Zhang Quan Mei / Production director, Mr. Jack Mo / Deputy general manager, Mr. Li Ruo Peng / Admin supervisor, Mr. Guo Qun Feng / Purchasing supervisor

### Company Profile

Company name	Qingyuan Latop Fine Chemicals Limited.		
Contact name	Ms. Helen Xie		
Address 1	Fine Chemicals Zone, Overseas Chinese Industry Park, Donghua Town, Yingde		
Address 2			
City	Qingyuan City		
State	Guangdong		
Country	China	Postal Code	513058
Phone	86-763-3166509		
Fax	86-763-3166690		
Email	jack@latop.com.cn		
Website	www.yacgp.com		

### Number of employees

Permanent	110
Temporary	0
Overseas / Migrant	0
Total	110

## Business Overview

Industry	Chemical		
Key / Main product	Aerosol spray product		
Country of operation	China		
	Yes	No	Not Applicable
Participation in security initiatives		•	
Description of security initiative	Nil		

## Facility Structure

Number of buildings	
Distribution	0
Production	1
Warehouse	2
Container yards	0
Other	1
Total	4
Facility size	30000M. Sq.
Facility size outside grounds	18000M. Sq.
Warehouse customs bonded	NO
Free trade zone	NO
Logistics/Transportation for shipments to US	
Trucks owned By Company	No
Percent of goods exported to US	
By air	0
By sea	100
By rail	0
By truck	0
Description of "other" buildings	one 4-storey office building

## Overall Comment

Nil
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## SECURITY AREA TO IMPROVE

*Findings and issues identified within below sections are essential to attain the Walmart Supply Chain Security requirements. The supplier/facility is recommended to take the necessary Corrective Action Plans for below findings to improve the overall security performance.*

### Section: Personnel Security

- Finding:** The facility does not have written policy to require that the Employee Security Policy is reviewed every 12 months to determine if updates are necessary.

*The facility did not have a written policy to require that the employee security policy is reviewed every 12 months*

**Recommendation:** The facility must have written policy to require that the Employee Security Policy is reviewed every 12 months to determine if updates are necessary.

### Section: Threat Awareness

- Finding:** Threat Awareness Program security procedures are not publicized in the common areas of the facility.

*The threat awareness program security procedure was not posted in the workplace and warehouse area.*

**Recommendation:** Threat Awareness Program security procedures must be publicized in the common areas of the facility.

### Section: Physical Access Controls

- Finding:** The facility does not have a written and implemented policy to issue a serial numbered visitor badge to each visitor and maintain a Visitors Log.

*The facility did not have a written policy to issue a serial numbered visitor badge to each visitor.*

**Recommendation:** The facility must have a written and implemented policy to issue a serial numbered visitor badge to each visitor and maintain a Visitors Log.
- Finding:** The facility does not have a written and implemented policy that requires a control log is maintained for any pick-up or delivery truck arrival and departure to include the drivers name, drivers license number, truck license number, reason for visit, and that the control log is kept for 30 days.

*The control log did not include the reason of visit for some delivery truck arrival and departure*

**Recommendation:** The facility must have a written and implemented policy that requires a control log is maintained for any pick-up or delivery truck arrival and departure to include the drivers name, drivers license number, truck license number, reason for visit, and that the control log is kept for 30 days.

### Section: Physical Security

- Finding:** The facility does not have Access Control Program that include a control log that accounts for all keys/access cards not issued or are issued and not returned.

*The control log did not include the reason for use*

**Recommendation:** The facility must have Access Control Program that include a control log that accounts for all keys/access cards not issued or are issued and not returned.

### Section: Procedural Security

- Finding:** The facility does not conduct a review of shipment information and documentation controls to verify accuracy and security.

*The facility did not conduct a review of shipment information and documentation controls to verify accuracy and security*

**Recommendation:** The facility must conduct a regular review of shipment information and documentation controls to verify accuracy and security.
- Finding:** The facility does not consider company history, driver/employee hiring procedures, and existing transit security controls prior to selecting a highway transit carrier.

*The company history, driver/employee hiring procedure was not considered prior to selecting highway transit carrier.*

**Recommendation:** The facility must consider company history, driver/employee hiring procedures, and existing transit security controls prior to selecting a highway transit carrier.

# Facility Photos For Qingyuan Latop Fine Chemicals Limited.

## 1.Facility Photo



## 2.Facility Entrance



## 3.Perimeter Fencing



**4.Facility Building**



**5.Employee Parking**



**6.Visitor Parking**



**7.Outside Lighting**



**8.Security Room- Communication Equipment**



**9.CCTV system and monitor**



**10.Packing Area**



**11.Finished Goods Warehouse**



**12.Loading Area**



### 13. Facility Name



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